



Tasks - Truterra Managed Engagements

Task	Truterra® Carbon Program	Cedar River RCPP Program	Truterra® Early Adopter - a USDA-Supported Program	By When*	How Often
Approach farmer about Program Offerings	Network Provider	Network Provider	Network Provider	Within 1 month of program launch	2x yearly (once for each Program Offering)
Provide farmer information on Program Offerings	Network Provider	Network Provider	Network Provider	Within 1 month of program launch	2x yearly (once for each Program Offering)
Communicate with farmer the value of the Program Offerings	Network Provider	Network Provider	Network Provider	Within 1 month of program launch	2x yearly (once for each Program Offering)
Direct farmer to pre-enrollment form	Network Provider	Network Provider	Network Provider	Within 1 month of program launch	2x yearly (once for each Program Offering)
Upload field boundaries to MyPortal	Network Provider	Network Provider	Network Provider	By 45 days prior to program enrollment deadline	2x yearly (once for each Program Offering)
Guide farmer Program Offering selection	Network Provider	Network Provider	Network Provider	By 45 days prior to program enrollment deadline	2x yearly (once for each Program Offering)
Complete USDA field verification &/or farmer certification	N/A	N/A	N/A	By specified verification and certification deadlines	2x yearly (once for each Program Offering)
Complete VCI practice verification	N/A	N/A	N/A	By specified verification deadlines outlined in VCI program verification SOP	2x yearly (once for each Program Offering)
Provide farmer with a copy of the applicable farmer contract	Truterra	Truterra	Truterra	Truterra obligation	2x yearly (once for each Program Offering)
Use FAQ to help farmers with frequently asked questions	Truterra	Truterra	Truterra	Ongoing	Ongoing
Provide technical support during contracting with farmer	Truterra	Truterra	Truterra	Ongoing	Ongoing
Provide overview of data collection	Truterra	Truterra	Truterra	By 30 days prior to program enrollment deadline	2x yearly (once for each Program Offering)
Collect data with/from farmer	Truterra	Network Provider	Truterra	By data collection deadline	2x yearly (once for each Program Offering)
Enter data into Truterra-provided spreadsheet (as applicable)	Truterra	N/A	Truterra	By data collection deadline	2x yearly (once for each Program Offering)
Quality control data input	Truterra	N/A	Truterra	By data collection deadline	N/A
Review accuracy of data with farmer	Truterra	Network Provider	Truterra	Within 5 days of data collection deadline	2x yearly (once for each Program Offering)
Create Truterra metrics	Truterra	Network Provider	Truterra	Truterra obligation	N/A
Input data into Truterra Sustainability Tool (as applicable)	Truterra	Network Provider	Truterra	Truterra obligation, except for Cedar River RCPP program. Cedar River CPP due date = data collection deadline.	N/A
Final data quality control	Truterra	Truterra	Truterra	Truterra obligation	N/A
Obtain farmer sign-off on data accuracy	Truterra	N/A	Truterra	By data validation deadline	N/A
Schedule soil sampling	N/A	N/A	Truterra or Soil Health Institute or Soil Sampling Vendor	Truterra obligation	N/A
Notify farmer of soil sampling date(s)	N/A	N/A	Truterra or Soil Health Institute or Soil Sampling Vendor	Within 24 hours of Network Provider being notified of sampling date	As notified
Conduct soil sampling	N/A	N/A	Soil Health Institute or Soil Sampling Vendor	Truterra obligation	N/A
Coordinate analysis of samples	N/A	N/A	Soil Health Institute	Truterra obligation	N/A
Receive soil sampling results	N/A	N/A	Soil Health Institute	Truterra obligation	N/A
Create insights from soil sample results	N/A	N/A	Soil Health Institute	Truterra obligation	N/A
Deliver soil sampling results to farmer	N/A	N/A	Truterra (if applicable)	Truterra obligation	As provided
Conduct modelling	Truterra	N/A	Truterra	Truterra obligation	N/A
Deliver contract to farmer	Truterra	Truterra	Truterra	Truterra obligation	N/A

Follow-up with farmer to sign applicable farmer contract	Truterra	Truterra	Truterra	Within 14 days of farmer receiving contract and Network Provider being notified of such	N/A
Field-level verification	N/A	N/A	N/A	Truterra obligation	N/A
Field-level attestation	N/A	N/A	N/A	N/A	N/A
Agronomic insights and/or farmer report delivery (as applicable)	Network Provider	Network Provider	Truterra (if applicable)	Ongoing	Once per year

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*Program-specific deadlines are shown in the program launch decks and/or tech sheets and FAQ documents, available at www.truterraag.com/program-resources.